

Customer Service Performance Analyst



Στοιχεία πωλητή

Όνομα: Automotive Insights Ltd
Όνομα εταιρείας: Automotive Insights Ltd
Τηλέφωνο: +800 (87X) XXX-X
Χώρα: United States
Πόλη:
Site:

Στοιχεία καταχώρησης

Τοποθεσία

Χώρα: United States
Νομός/Περιοχή/Επαρχία: California
Πόλη: San Francisco
Διεύθυνση: 24th St
Δημοσιεύθηκε: πριν 3 εβδομάδες

Κοινά

Τίτλος δουλειάς: Customer Service Performance Analyst
Τύπος δουλειάς: Πλήρες ωράριο
Μισθός: \$ 17
Ανά: Ώρα

Περιγραφή δουλειάς:

Customer Service Performance Analyst -

A Customer Service Performance Analyst is an important part of the business. You will measure individual staff members and dealership centers on their ability to follow a Sales or After-sales process, via telephone or email programs. The information captured will then be presented using various reports and spreadsheets.

You will be working as part of a small team to ensure we provide accurate and consistent data to our clients. You will be required to achieve targets which will be regularly reviewed.

The company is a small, young company that is growing around 50% per year with large aspirations of being market leader in 5 years.

This is an exciting opportunity for the applicant to join a growing, successful company with many opportunities to develop and progress within the company, once experience and knowledge has been developed.

Required Skills

- Reliability
- Accurate data entry and typing skills
- Attention to detail and strong organisational skills
- High concentration levels
- Qualification in spelling and grammar (English Language)

- Microsoft Office experience (In particular, Outlook, Excel, Word)
- The ability to learn new procedures quickly and efficiently
- Interest in customer satisfaction and customer service
- The ability to work well in a team to ensure targets are achieved/exceeded
- The ability to work under pressure

Επιπλέον πληροφορίες

Εμπειρία:	1 - 3 χρόνια
Γλωσσομάθεια:	Αγγλικά
Μόρφωση:	Πτυχείο πανεπιστημίου

