

Customer Service Performance Analyst



Информация о продавце

Имя:	Automotive Insights Ltd
Название компании:	Automotive Insights Ltd
Телефон:	+800 87X XXXX
Страна:	США

Детали объявления

Местоположение

Страна:	США
Область:	Калифорния
Город:	Сан-Франциско
Адрес:	24th St

Общие

Название вакансии:	Customer Service Performance Analyst
Тип работы:	Полная занятость
Зарплата:	\$ 17
за:	Час

Описание вакансии:

Customer Service Performance Analyst -

A Customer Service Performance Analyst is an important part of the business. You will measure individual staff members and dealership centers on their ability to follow a Sales or After-sales process, via telephone or email programs. The information captured will then be presented using various reports and spreadsheets.

You will be working as part of a small team to ensure we provide accurate and consistent data to our clients. You will be required to achieve targets which will be regularly reviewed.

The company is a small, young company that is growing around 50% per year with large aspirations of being market leader in 5 years.

This is an exciting opportunity for the applicant to join a growing, successful company with many opportunities to develop and progress within the company, once experience and knowledge has been developed.

Required Skills

- Reliability

- Accurate data entry and typing skills
- Attention to detail and strong organisational skills
- High concentration levels
- Qualification in spelling and grammar (English Language)
- Microsoft Office experience (In particular, Outlook, Excel, Word)
- The ability to learn new procedures quickly and efficiently
- Interest in customer satisfaction and customer service
- The ability to work well in a team to ensure targets are achieved/exceeded
- The ability to work under pressure

Дополнительная информация

Опыт: 1-3 лет
Владение языками: Английский
Обучение: Высшее образование

